

Sunnyvale ISD

2022-2023 Pay Dates

<u>Pay Dates</u>	<u>Pay Periods</u>
September 23, 2022, Friday	Aug. 1 - Aug. 31
October 25, 2022, Tuesday	Sept. 1 – Sept. 30
November 18, 2022, Friday	Oct. 1 – Oct. 31
December 15, 2022, Thursday	Nov. 1 – Nov. 30
January 25, 2023, Wednesday	Dec. 1 – Dec. 31
February 24, 2023, Friday	Jan. 1 – Jan. 31
March 24, 2023, Friday	Feb. 1 – Feb. 28
April 25, 2023, Tuesday	Mar. 1 – Mar. 31
May 24, 2023, Wednesday	Apr. 1 – Apr. 30
June 22, 2023, Thursday	May 1 – May 31
July 25, 2023, Tuesday	June 1 – June 30
August 18, 2023, Friday	July 1 – July 31

Reminder-Sunnyvale ISD requests that all changes to Payroll be in the administration office by the last day of each month.

All approved hourly AND supplemental pay must be submitted to the payroll office by the 10th of each month. Exceptions would be early pay months in November (8th) and December (8th). Late pay submitted after the 10th will be processed the following month and the supervisor will need to inform the employee.

Direct Deposit:

Direct Deposit is available by requesting the SISD Direct Deposit Authorization Form with a voided check or by submitting a bank authorization form. Either needs to be signed and dated when turned in to Payroll. Any changes to direct deposit information must be done 10 days in advance of a pay day.