

Sunnyvale ISD Classifications of Residency

Classification	You will need to supply	Forms to fill out	Where to go?
Resident who owns their own home within Sunnyvale ISD boundaries	<ol style="list-style-type: none"> Property Tax Statement (most recent) Utility deposit receipt OR most current water, gas, or electric bill 	No additional forms needed	Upload in online registration OR email to your child's campus
Resident with a recently COMPLETED PURCHASE of an existing home in SISD boundaries	<ol style="list-style-type: none"> Final Closing Disclosure - including signature pages (must be signed by both buyer and seller) Utility deposit receipt OR most current water, gas, or electric bill 	No additional forms needed	Your child's campus
NOTE: The following classifications are valid for one school year only and must be renewed annually during the summer prior to the first day of school to ensure continuous, uninterrupted enrollment of student.			
For residents renting/leasing a home in SISD boundaries	<ol style="list-style-type: none"> A copy of valid, fully executed lease agreement (<i>must be complete agreement with signatures from both tenant and landlord</i>) A copy of the current water, gas, or electric bill or any utility deposit receipt A copy of enrolling parent/guardian driver's license A copy of the child's birth certificate 	Form B Attendance Request Lease Agreement Form	Sunnyvale School Building 417 E Tripp Rd Sunnyvale, TX 75182 972-226-5974 972-226-6882 fax resident@sunnyvaleisd.com
For parent and student residing with another family in Sunnyvale ISD boundaries (Family in Residence)	From Parent: <ol style="list-style-type: none"> Copy of enrolling parent/guardian driver's license A copy of the child's birth certificate 	Form C Attendance Request Family or Student in Residence Form	Sunnyvale School Building 417 E Tripp Rd Sunnyvale, TX 75182 972-226-5974 972-226-6882 fax resident@sunnyvaleisd.com
	From Sunnyvale ISD Resident: <ol style="list-style-type: none"> Copy of most recent property tax statement Current water, gas, or electric bill A copy of SISD resident driver's license 	Form D Affidavit of Student Admission Form Residing with Parent (must be notarized)	
For student ONLY residing with another family in Sunnyvale ISD boundaries (Student in Residence)		Form C Attendance Request Family or Student in Residence Form	Sunnyvale School Building 417 E Tripp Rd Sunnyvale, TX 75182 972-226-5974 972-226-6882 fax resident@sunnyvaleisd.com
		Form E Affidavit of Student Admission Form Residing apart from parent	
		Form G Power of Attorney signed by parent and SISD resident (Forms E & G must be notarized)	
	From Sunnyvale ISD Resident: <ol style="list-style-type: none"> Copy of most recent property tax statement Current water, gas, or electric bill A copy of SISD resident driver's license 	Form E Affidavit of Student Admission Form Residing apart from parent (must be notarized)	

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For student <u>not</u> living in Sunnyvale ISD boundaries, but eligible to attend Sunnyvale ISD under the TEA Grandparent After-School Care clause (Board Policy FD LOCAL & LEGAL)	From Parent: 1. Copy of enrolling parent/guardian driver's license 2. A copy of the child's birth certificate	Form F Grandparent Affidavit (must be notarized)	Sunnyvale School Building 417 E Tripp Rd Sunnyvale, TX 75182 972-226-5974 972-226-6882 fax resident@sunnyvaleisd.com
	From Sunnyvale ISD Resident: 1. Copy of most recent property tax statement 2. Current water, gas, or electric bill 3. A copy of SISD resident driver's license	Form F Grandparent Affidavit (must be notarized)	
New residents with a signed/dated purchase contract to build a home in SISD boundaries OR purchasing an existing home in SISD boundaries and have not yet moved into the home	1. A copy of valid, fully executed real estate earnest money contract to purchase with closing date or contract to build with date on which construction began (when slab has been poured) and closing date. If contract does not include date when construction began (slab/foundation poured) please submit a letter from the builder with the anticipated date of the pour. You will also be required to submit a letter from the builder confirming the date of the slab/foundation pour after it has occurred. 2. Copy of enrolling parent/guardian driver's license 3. A copy of the child's birth certificate	Form A Attendance Request - Out of District Form	Sunnyvale School Building 417 E Tripp Rd Sunnyvale, TX 75182 972-226-5974 972-226-6882 fax resident@sunnyvaleisd.com
Once you have closed on your home, please submit the following as soon as possible as the required final proof of residency:	1. Final HUD Settlement Statement -including signature pages (must be signed by both buyer and seller) 2. Utility deposit receipt OR most current water, gas, or electric bill 3. Updated driver's license showing Sunnyvale address		