



SUNNYVALE ELEMENTARY SCHOOL
416 Hounsel Lane
Sunnyvale, Texas 75182
972-226-7601 / 972-226-4812 fax

REQUEST FOR STUDENT RECORDS

Please send the requested information for the following student.

Name of Student	Grade	
Previous School		
School Address	City, State, Zip	Phone

**Please send the requested information to Sunnyvale Elementary at the above address.
Please include the following pieces of information:**

- | | |
|---|--|
| <p>___ 1. Health Data (Immunizations, hearing, vision)</p> <p>___ 2. Attendance</p> <p>___ 3. Academic Grades</p> <p>___ 4. Achievement Testing</p> <p>___ 5. Special Education/Gifted & Talented/ESL Testing</p> <p>___ 6. STAAR Testing (within the State of Texas)</p> | <p>___ 7. Social Security Card</p> <p>___ 8. Birth Certificate</p> <p>___ 9. Home Language Survey</p> <p>___ 10. Other _____</p> <p>_____</p> <p>_____</p> |
|---|--|

Note: It is not necessary for parents to sign a release when records are being passed from public school to public school. Note Federal Register June 17, 1976. Part II H.E.W. Privacy Rights to Parents and Students, Vol. 41 No. 118-24673.

"99.31 Prior consent for disclosure not required:

(a) An educational agency or institution may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student if the disclosure is (1) to other school officials, including teachers, within the educational institution or local institution or local educational institution or local educational agency who have been determined by the agency or institution having legitimate educational interest; (2) to officials of another school system in which the student seeks or intends to enroll, subject to the requirements set forth in 99.34"